

Richmond 2010

**PSA CONFERENCE REPORT FORM** (Forward to the BCTF Accounting Department and PSA Executive within 90 days of the conference, AND also submit by September 30 with the four other items that constitute a BCTF per capita grant application [program, budget, bank account information, and outside representation report].)

Name of PSA BCTLA (B.C. Teacher-Librarians' Assoc.)

Conference date OCT. 21 & 22, 2010

Conference site SD#73. Kelowna Secondary School

Number of BCTF members attending 228

Total number of attendees 228

Revenue

Fees	\$ 34 800.00
Grants	7 500.00
Advertising	Ø
Exhibits/sponsorships	6 701.08
Entertainment	Ø
Sale of souvenirs	Ø
Miscellaneous	121.05
Other (specify) <u>BCTLA Startup \$3000. sponsorship error</u> <u>BCTLA membership Fees 2680.</u>	6680.00

Total revenue

\$ 54 802.13

Expenditures

Operating expenses	\$
Facilities	868.80
Catering	5212.73
Printing	330.31
Promotions	540.96
Committee cost	181.41
Entertainment	662.56
Equipment rental incl.	
Speakers	7211.78
Startup cost	
Participants' PSA memberships/subscriptions*	2680.00
Miscellaneous (incl. Sponsorship error)	1240.00
Other <u>BCTLA startup - refunded \$3000.</u>	3000.00

Total expenditures

\$ 31 928.52

Surplus/(deficit) of revenue over/under expenditures

\$ 23 873.61

Less float to keep account open

\$ \_\_\_\_\_

Cheque to BCTF 40% to BCTLA

\$ 9 549.44

✓ \*Memberships/subscriptions must be remitted by separate cheque with membership/subscription applications or an itemized list.

Name of bank Bank of Montreal Account number 0803 8113-509

Address 1141 Harvey Ave., Kelowna, BC V1Y 6E8

Submitted by

B. Catherall  
[treasurer]

Jan 28/11  
[date]

Brenda Catherall